



COMSATS Institute of Information Technology
University Road, Post Code 22060, Abbottabad, NWFP, Pakistan.
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No. CIIT/ATD/CONV 08/

September 17, 2008

Dear Student,

COMSATS, Abbottabad is proud to announce the holding of the 17th convocation on Saturday 11 October 2008, as advertised in the newspapers "The News", "The Frontier Post" and "Mashriq", on 17 September 2008.

As per our record, you have completed your basic academic requirements and you are eligible to attend the convocation.

In order to attend the convocation, you are required to:

1. Fill in the attached registration form and register your name with the registration desk in Student Affairs Office in administration block from 9:30A.M till 4:30 P.M from Monday 22 September 2008, till Wednesday 08 October 2008. Out of station students can register by filling the form and mail it to the registration desk. It should reach us before the last date of registration, i.e Wednesday 08 October 2008 by 4:30 P.M. Students failing to register their names by the specified dates will not be allowed to attend the convocation.
2. Obtain your gown against a cash deposit of Rs. 1000.00. The deposit would be refunded on the return of the gown in useable condition. The gowns would be available in Student Affairs Office in administration block from 10:00 A.M to 4:30P.M from Monday 06 October 2008, till Friday 10 October, 2008.
3. You would be required to attend the rehearsal of the convocation on Friday 10 October 2008 at 02:30 pm. Participation in the rehearsal is mandatory. Failing to attend this rehearsal would result in your disqualification from attending the convocation.
4. You would be required to report at the campus on Saturday 11 October 2008 by 08:00 a.m. sharp. After the attendance it would be mandatory for you to be in a line-up, failing which you would be considered absent and your name would be removed from the scroll.

We will be looking forward to having you with us in the convocation.

Ms Saadia Munir
AR (Students Affairs)
CIIT Abbottabad

COMSIANS

Alumni Association of COMSATS Institute of Information Technology

Name of Graduate: _____

Registration No: _____

Father's Name: _____

Degree Obtained: _____ **Subject:** _____

Year Of Enrollment: _____ **Year of Completion** _____

Name of employer (If applicable) _____

Primary Email: _____

Telephone Number: _____

Mobile No: _____

Complete Postal Address: _____
